St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil
College Development Committee

Minutes of the Meeting

Date: 05/05/2026 **Time:** 4:00 p.m. Venue: Board Room

Members attended: Enclosed

Agenda

1. To consider the Minutes of Previous Meeting & Action Taken
2. Infrastructure development and general Amenities
3. New Faculty Recruitment
4. Other matters

Discussion and Decision

The meeting started with the prayer and the principal welcomed the members and presented the agenda

1. To consider the Minutes of Previous Meeting & Action Taken

Discussion and Decisions	Action Taken
Agenda 01: To consider the Minutes of Previous Meeting and Action Taken	It was confirmed and approved
Agenda 02: To plan for the Infrastructure 1. Installation of Smart Boards. 2. Establishment of a new computer laboratory dedicated to Communication Skills Training. 3. For Unified Network Access has been identified, specific hardware should be purchased and procurement will be initiated in a phased manner.	➢ The purchase order has been placed for the AI & DS Department. Quotations have been received for the LED panel for the conference hall, and the Lecture Capturing System procurement is also in progress. ➢ It was inaugurated on 2nd May 2026 ➢ The proposed implementation is not feasible with the existing infrastructure. A new proposal

	has been received from Jio Network Provider, and its technical feasibility has been analyzed.
Agenda 03: To plan for the Amenities The Canteen Advisory Committee should convene regularly to oversee hygiene, food quality, and overall service. Also include experienced and catering professional.	The Canteen Advisory Committee has been constituted, and it was suggested that external members be included in the committee.
Agenda 04: Visits to Higher Education Institutions (HEIs) should be organized with a focus on strengthening research activities, the idea lab, NIRF ranking initiatives, and curriculum development.	Two reputed institutions, VIT Vellore and RMK Institutions, were visited. Their best practices were reviewed, and plans have been made to implement them in phases, particularly in areas such as placement training, career mentoring, and industry knowledge partners.

2. Discussions and Decision

- Planned to purchase additional smartboards for the other classrooms.
- Along with the LED panel, a digital podium can be installed in the Conference Hall.
- Classrooms integrated with laboratories can be set up with laptop provisions.
- One or two additional floors will be constructed above the Rock Auditorium to address the need of new classrooms.

The Principal thanked all the members and the meeting came to an end at 05:00 pm.

Rev. Fr. S. Godwin Selva Justus -

Dr. J. Maheswaran -

Rev. Fr. R. Xavier Raj -

Dr. V. Selvam -

Dr. V. Christus Jeya Singh -

Dr. M. Marsaline Beno -

Dr. A. Milton -

Dr. R.P Anto Kumar -

Dr. J. Annrose -

Mr. M. Anto Xavier Roche -

Attendance

St. Xavier's Catholic College of Engineering

College Development Review Meeting

Date: 05-05-2026
Time: 04:00 p.m. to 5:00 PM **Venue:** Board Room

Members Present

Sl. No.	Name	Signature
1.	Rev. Fr. S. Godwin Selva Justus, Correspondent	
2.	Dr. J. Maheswaran, Principal	
3.	Rev. Fr. R. Xavier Raj, Bursar	AB
4.	Dr. V. Selvam, Management Member	05/05/2026
5.	Dr. V. Christus Jeya Singh, Vice Principal &Dean-Student Affairs	5/5/26
6.	Dr. M. Marsaline Beno, Dean-Research	AB
7.	Dr. A. Milton, Controller of Examinations	
8.	Dr. R.P Anto Kumar, Dean - Academics	
9.	Dr. J. Annrose, IQAC Coordinator	5/5/2026
10.	Mr. M. Anto Xavier Roche, Dean- Student Futuristic Services	5/5/26


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